



## Nomination Contestant Checklist

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Note: All Procedures Are Derived from Article 18 of the PCNB Constitution (2013), The Political Process Financing Act, and the Elections Act

- Be a member of the Party
- Meet the qualifications for a candidate under the *Elections Act*
- Notify the Registered District Association President AND the Party Executive Director, WITHIN THE SAME EMAIL, **no less than fourteen (14)** days prior to the nomination convention. This notice of intent to run must be witnessed by at least fifteen (15) Members of the Party – for this purpose, contestants must use “Schedule – A List of Nominators” from the CRC-001 “Application” form and submit it as an attachment to the email.

(Note: Once notification has been sent and received, the nomination contestant is subject to the rules under the *Political Processes Financing Act* – See Elections NB, Leadership Contestant and Nomination Contestant, *Political Financing Manual, P 04 401*)

- Complete and *electronically* submit Form CRC-001 “Application – Nomination Contestants Progressive Conservative Party of New Brunswick” to the Executive Director, **no less than seven (7)** days prior to the nomination convention.
- Submit a Criminal Background Check provided by your local policing authority **no less than seven (7)** days prior to the nomination convention.  
(Note: The turn-around time for Criminal Background Checks can vary from region to region around the province.)
- Complete and *electronically* submit Elections New Brunswick “Application for Registration as a Leadership Contestant or Nomination Contestant” (Form P 04 843) to the Executive Director **no less than seven (7)** days prior to the convention.
- Find two (2) active members of the Party to sign your application form, CRC-001, as witnesses – they must reside in the electoral district of the nomination convention.
- Identify two (2) active members of the Party to:
  - Move your nomination and
  - Second your nomination.

(Failure to complete any of the requirements for nomination contestants will result in candidate disqualification)